



Government of West Bengal
Office of the Chief Medical Officer of Health
(Tuberculosis Control Unit)
District Tuberculosis Centre
Jalpaiguri-735101

Email : dtowbjpg@rntcp.org Phone: 03561228805



Memo No: CMOH / RNTCP/JAL / 971

Date: 30.11.2017

Notice for Expression of Interest for "ACSM Community level "from NGO

Expression of Interest is invited from eligible Non Government Organisations for partnership with District Health & Family Welfare Samity (RNTCP). Eligible Non Government Organisations (NGOs) are invited to submit proposals for partnership to support Revised National Tuberculosis Control Programme for "ACSM Community level " scheme.

Organisations that wish to participate in this Call for Expression of Interest are requested to send their submission in a sealed envelope clearly marked "NGO Call for Expression of Interest for 'ACSM Community level'" at the following address:

To
The Chief medical Officer of Health, Jalpaiguri
Administrative Building,
1st Floor,
Hospital Para
Jalpaiguri 735101

Section 1: Background

**1.1 RNTCP
mandate**

There is an unmet need for improvement of Advocacy, Communication and Social Mobilization (ACSM) to support ongoing TB control efforts. The PPP partner will be expected to coordinate with district RNTCP units to implement a minimum set of advocacy, communication and social mobilization interventions in a district by themselves.

**1.2 Cooperation
from NGO**

- Implementing partners can include
1. Panchayati Raj institutions (PRI)
 2. Self Help Groups (SHG)
 3. Faith- based organizations,
 4. Community based organizations,
 5. Different Local Clubs, Schools, Colleges
 6. Different Government & private office Staffs also to be involved
 7. Other NGOs Etc.

The activities should reach an area with a minimum of 1,00,000 population, but preferably should cover 10,00,000 (1 million) population or greater.

1. Plan and undertake a series of ACSM activities in consultation with the District Health Society and in close coordination with District TB Officer or representative deputed by him/her and as per the plan submitted under the partnership option.
2. Submit annual work plan to the District Health Society apprising them of specific ACSM activities to be carried out in the year.
3. Involve the DTO or a representative deputed by him to observe ACSM Activity planned by the PPP partner. Key opinion makers in the area and peoples representatives should be

	<p>invited for the activities.</p> <ol style="list-style-type: none"> The PPP partner would submit separate detailed report of each ACSM activity carried out in the quarter along with the photographs and other related documents of the activities. The activities planned should be based on the need assessment, programme performance and should be linked to work plan submitted. Reproduce good quality communication materials, ideally using prototype materials obtained from the District/ RNTCP website, which can be adapted for the local language and context if necessary. The Key messages of RNTCP should not be changed and the materials need to be approved by the DTO
1.3 Grant in Aid & Specific results	<p>Grant in AID- Yearly</p> <ol style="list-style-type: none"> Rs. 25,000 per 1,00,000 population per year or on pro-rata basis. The PPP partner will be expected to undertake certain minimum no of activities every month. i.e. <ol style="list-style-type: none"> Community meeting at least one with 30-50 or more pop. Peer support group meeting at least One Patient providers meeting with at least one with 20-30 participants IEC Meeting with High School students at least One IEC Meeting with any Office Staff at least One (Government or Private) office. Street plays or rally at least One To arrange IEC and propaganda in any public gatherings such as Melas, Religion occasion, local Haats etc. Display the prescribed IEC Materials in all possible sites under their Jurisdiction.


Section 2: Application requirements and timelines

2.1 Documentation required for the submission	<p>The expression of interest shall include the following documentation:</p> <ul style="list-style-type: none"> Application in NGO letter head Photocopy of NGO registration with valid registration number Annexure I Annexure II 	
2.1 Indicative timelines	Pre EOI Submission Meeting	04.12.2017 (3PM) (Venue: District Conference hall , DRS Building, Sadar Hospital Campus Jalpaiguri)
	Deadline for submission of EOI	12.12.2017

Section 3: Process

3.1 Selection criteria	Proposal relevance, quality and coherence	Includes review of the proposed programme: <ul style="list-style-type: none">• Experience of activity in related field• Relevance of proposal to achieving expected results;• Clarity of activities and expected results;• Sustainability of intervention;
	Institutional capacity and sustainability	Includes a review of the NGO: <ul style="list-style-type: none">• Expertise and experience in the sector/area;• Local experience, presence and community relations;• Management ability;

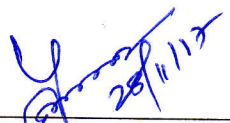
It should be noted that the District Health & Family Welfare Samity (RNTCP) has the final authority to approve or reject any proposed partnership.


30/11/17
Chief Medical Officer of Health
Jalpaiguri

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Copy forwarded to:

Date: 30.11.2017

1. Addl. DHS (TB) and STO, Department of Health & Family welfare, Govt. of West Bengal
2. Jt. DHS (TB) and Director STDC, Department of Health & Family welfare ,Govt. of West Bengal
3. Deputy CMOH-I/II/III/ZLO/DMCHO, Jalpaiguri
4. ACMOH-Sadar / Mal, Jalpaiguri
5. Superintendent-Jalpaiguri DH/ Mal SD Hospital
6. Dr. Quazi Toufique Ahmed, WHO, consultant
7. Dr. J. Roy MO-DTC, Jalpaiguri
8. BMOH-All
9. Office file


28/11/17
District TB Officer
Jalpaiguri & Alipurduar

Annexure II – NGO Identification Profile (to be completed by NGO Applicant)

The purpose of this profile is to provide key contact references to DH & FWS (RNTCP) field of work, technical and managerial capacities and comparative advantage in relation to the proposed programme(s). Information provided in this form will be used to inform the review and evaluation of NGO .

Section 1. NGO information			
1.1 Organization information	Organization Name		
	Acronym		
	Category of NGO		
	Address		
	Registration number	(copy of registration to be attached)	
	Telephone		
	Website		
1.2 Head of Organisation	Name, Surname		
	Function		
	Email		
	Telephone		
1.3 Contact person (if different from 1.2)	Name, Surname		
	Function		
	Email		
	Telephone		

1.4 Programme Proposal title(s) submitted with Application		
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Section 2. NGO expertise and experience in the sector area

2.1 NGO mandate, sector area and geographic coverage	
2.2 Available expertise and specialists	
2.3 Key results achieved over the past 3 years	

Section 3. Local experience, presence and community relations

3.1 Ongoing programmes in sector area	
3.2 Knowledge of the local context	
3.3 Existing networks	